

September 21, 2021

Dear Parents,

Please take some time to review all the papers in your child's Homework Folder. Please read and review my Welcome Letter, the Classroom Rules, Rewards, Class Dojo Classroom Management System, and the First Grade Grading System. Please sign and return this page on Tuesday, August 17, 2021. This signed page will let me know that you have read the pages listed above. I will keep this page, and you can keep all the other pages. Thank you for all of your help and support, please let me know if you have any questions.

Sincerely,

*Ms. Jordan*

\_\_\_\_\_ I have read the Welcome Letter.  
(signature)

\_\_\_\_\_ I have read the School Wide PAWsitive Behavior System and Class  
Communication System.  
(signature)

\_\_\_\_\_ I have read the First Grade Grading System.  
(signature)



**Ms. Jordan's (2021-2022)**  
**Classroom Expectations, Incentives and Class Dojo**

Classroom Expectations - Be PAWsome

1. Be respectful, responsible, and safe.
2. Listen when the teacher is talking.
3. Raise your hand to speak or stand.
4. Follow directions quickly.
5. Keep your hands and feet to yourself.



PAWsitve Behavior Incentives

- Cub Cash
- verbal praise
- positive parent contact

Consequences

- redirection
- Refocus form
- walk at recess
- parent contact

School Wide Management System - Cub Cash

Having a great school wide behavior system is crucial to our school and classroom running smoothly. In this behavior system, we will have incentives and consequences. Besides verbal praise and encouragement, the school wide behavior system will also have Cub Cash. In this behavior system, any staff member at the school can reward the students with Cub Cash for being respectful, responsible and safe. Furthermore, in the classroom, Cub Cash can be earned by staying on task, following the classroom expectations, and being a kind student throughout the school day. However, if a student is not willing to follow the above PAWsome Expectations, a consequence will take place. Students will have the opportunity at the end of each week, to be in a drawing for a weekly prize given by the administration, and to cash in their Cub Cash for different prizes in the classroom. (It can be important to teach and remind students that they will not receive "Cub Cash" if they ask for it.) When the student, teacher and the parents work together, positive results are achieved.

Communication - Class Dojo and the Agenda

This year, we can communicate two different ways, by using Class Dojo and the Clearwater Agenda. I will send a Class Dojo letter home with your child on the first day of school. Please follow the directions on the letter, and we will be able to message each other using a smartphone, computer, or tablet. Another way we can communicate is by using the Clearwater Agenda. This agenda will allow for an open line of communication between you, your child and me.

Please read and discuss this letter with your child. If you have any questions or comments, please feel free to write a note in your child's agenda or please call me at (803) 593-7240. Thank you for your help and support.

Dear Parents,

I want to take the opportunity to welcome you and your child to my class. First grade is an exciting and busy year! So that we can get off to a good start, I am explaining my Homework Policy, Grading Policy and Agenda Information.



**Homework Policy:** Each student will be given a Homework Folder on the first day of school. Your child should bring it to school every day. The folder is marked on the inside with "Leave at Home" and "Return to School". It is very important that you check your child's folder each day for work that was completed in class, homework assignments or important papers. Homework is a very important part of learning since it is a reinforcement of classwork. I encourage you to help your child with his/her homework and check over it after it is completed, but he/she should be able to complete the homework without much assistance. Choosing a specific location in your house for homework can help promote good study habits. (A new homework sheet will be placed in your child's homework folder each Monday morning.)

**Grading Policy:** Each Wednesday your child will receive their graded papers in their Graded Papers Folder. The tests should be reviewed, signed and returned back to school on Thursday. Numerical grades will be given in Reading and Math, while an MS (meeting standards), MPS (making progress towards the standards) or NMP (not making progress towards the standards) will be given in Language Arts, Science, Health, Social Studies and Handwriting.

**Agenda Information:** Each student will be given a Clearwater Elementary Agenda and should bring it to school every day. This agenda will allow for an open line of communication between you, your child and me. The agenda is set up like a weekly planner/calendar with spaces to write daily. After you have checked both your child's homework folder and agenda, please sign next to your child's ☺ or behavior note. The agenda will be checked daily.

I look forward to working with you and your child this school year. If you have any questions please call me at (803) 593-7240.

Sincerely,  
*Ms. Jordan*

## First Grade Grading System

Dear Parents,

Our grading system for first grade this year is as follows:

(1) **Reading:** \_\_\_ weekly skills assessments  
\_\_\_ benchmark tests

(2) **Math:** \_\_\_ weekly skills assessments  
\_\_\_ unit tests

(3) **ELA** \_\_\_ composition  
\_\_\_ spelling tests  
\_\_\_ grammar tests

Letter Grade	Numerical grade
A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	Below 59

(4) **Grading:** In Reading, the weekly skills assessments and benchmark tests will be averaged together. In Math, the weekly skills assessments and unit tests will be averaged together. In ELA, composition will make up 40% of your child's grade. Grammar will make up 40% and spelling will make up 20% of your child's grade. All graded work will be sent home on Wednesday in a blue Graded Papers Folder. Parents should review, sign and return all of the tests in the blue folder on Thursday.

(5) **Handwriting, Social Studies and Science/Health:** These subject areas will receive a grade of (MS) Meeting Standards, (MPS) Making Progress Towards Standards, and (NMP) Not Making Progress Towards Standards. This is based upon effort, participation and/or overall mastery.

(6) **Homework** will be given Monday-Thursday and checked daily. Homework will consist of a math practice page, a reading assignment and other assignments selected by the teacher as necessary.

\* Daily work may be sent home in your child's folder (in the Leave at Home side) and should not be returned. Please clean out your child's folder each week.

If you have any questions concerning our grading system, please contact your child's teacher at 593-7240.

Sincerely,  
First Grade Teachers